

Benbow, Davidson, & Martin, PC: Refinance Information Form

From:		Date:
Address:		

Social Security Number:	
Social Security Number:	

Marital Status (please circle) Single Married Divorced & Not Remarried Separated
 (if separated, we will need a copy of the recorded separation agreement)

Is this a manufactured home? (please circle) Yes No

Property Address:	
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Contact Information	Cell Number:	
	Home Number:	
	Email Address:	

Homeowners Insurance Information	Agency:	
	Phone Number:	
	Policy Number:	

Homeowners Association	Name:	
	Phone Number:	

Mortgage Loan Information			
1 st Mortgage	Lender Name:		Loan No:
	Phone Number from statement		
2nd Mortgage	Lender Name:		Loan No:
	Phone Number from statement		

General Contractor's Name:			
Address:			
Phone Number:		Entry ID Number for Home:	
Contractor's License Number:			

Please include a list of all credit card(s) or any other accounts with the corresponding account numbers and phone numbers that are to be paid at closing from the proceeds of your loan:

Lender Name:			
Account Number:		Phone No. from Statement	

How would you like your proceeds, if any? (please circle) Check Wire

***If you would like your funds wired, we must have an original, notarized wire request form prior to closing. (Form Attached)**

Benbow, Davidson, & Martin, PC: Authorization Letter

This lender is hereby directed to block this account from further advances effectively immediately. However, I understand that it is my responsibility to have this lender fax to Law Office of Benbow, Davidson, & Martin, P.C. at 704-873-0570 a letter stating that this account has, in fact, been blocked to further advances at least 3 business days prior to closing. I have not recently used this line and will not write checks or use a credit card tied to this line again. All checks and charges I have made on this line have cleared and I will be liable to Law Office of Benbow, Davidsons, & Martin, P.C. for any further use of this line which causes the payoff to be short.

If any payoff of a mortgage loan made by Law Office of Benbow, Davidson, & Martin, P.C. is short of the amount needed to pay the loan in full, I will immediately upon demand pay the shortage as directed by Law Office of Benbow, Davidson, & Martin, P.C.

My homeowners insurance company, HOA, and mortgage lender(s) are hereby directed and authorized to provide payoff statements and any other requested information to Dana H. Fowler, Paralegal, and/or Tracie Dishman, Legal Assistant, for Law Office of Benbow, Davidson, & Martin, P.C. for the closing of the refinance of this property.

_____	_____
Print Name	Print Name
_____	_____
Signature	Signature
_____	_____
Date	Date

REQUEST TO WIRE FUNDS

If you wish to receive your funds via bank wire, this form must be completed and received at least three (3) days prior to closing.

Entity Completing Form:	
Entity Receiving Funds:	

Type of Funds to Wire:	<input type="checkbox"/> Sale Proceeds <input type="checkbox"/> Commission <input type="checkbox"/> Other _____
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Address of property being sold or purchased:	
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BANK INFORMATION

Bank Name:	
Bank's Address:	

Routing Number:	
Account Number:	

Name on Account:	
Account Holder's Address:	

I verify that by signing below the above information is true and accurate.

Signature: _____

Printed Name: _____

State of North Carolina - County or City of _____

I, the undersigned Notary Public of the County or City of _____ and State aforesaid, certify that _____

personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this ____ day of _____, 20__.

Notary Signature: _____ My Commission Expires: _____

Notary's Printed Name: _____

(Affix Seal)